

Sheaf Publishing Society Inc. Annual General Meeting

March 26, 2021
5:30 p.m. via Google Meets
<https://meet.google.com/pbd-goxd-dmm>

- 1) Call to Order
- 2) Call for Quorum
- 3) Approval of Agenda
- 4) Approval of Minutes
- March 19, 2020
- 5) Society Report
- 6) Financial Report
- Auditor's Report
- Reappointment of the Auditor
- 7) New Business
- Election of Directors (2 spots available)
- 8) Questions & Comments
- 9) Other Business
-Next Meeting
- 10) Adjournment

Sheaf Publishing Society Inc.
Annual General Meeting
March 26, 2021 via Zoom

Chair: Jeff Jackson

Recording Secretary: Shantelle Hrytsak

Present: Erin Matthews, Jiem Carlo Narag, Naomi Zurevinski, Aqsa Hussain, Sonia Kalburgi, Minh Au, Emily Klatt, Ana Cristina Camacho, Harleen Arora, Ammara Syeda, Fiza Baloch, Huzefa Muhammadzai, Laura Chartier, Vaidehee Lanke, Wardah Anwar, Matthew Taylor, Sandra LeBlanc, Holly-Anne Gilroy, Jaymie Stachyruk, Akshara Dash, Lilith Birde

1. Call to Order

The meeting was called to order at 5:35 p.m.

2. Call for Quorum

Quorum was met.

3. Approval of Agenda

MOTIONSPSAGM20210326.1
Taylor/Arora

Move to approve the agenda

MOTION CARRIED

4. Approval of Minutes from the March 4, 2019 Annual General Meeting.

MOTIONSPSAGM20210326.2

Au/Klatt

Move to approve the minutes from the March 19, 2020 Annual General Meeting.

MOTION CARRIED

5. Society Report

The 2020/2021 Editor-in-Chief of the Sheaf, Carlo Narag spoke to how things went this year and how COVID impacted the production of the Sheaf.

Carlo began the year with 3 goals in mind:

#1. To ensure the safety of the staff.

#2. To ensure an easy transition from in-person office working to online working. This goal was especially difficult. Slack played a pivotal role for innovative communication for staff and volunteers. Trello was important for the workflow of each week. Akshara and Nicholas were two photo volunteers that transitioned easily and took on extra responsibilities for photo features.

#3. To ensure the staff was supplied with safe and healthy skills. Initially to reduce the stress on the staff, the number of articles per section head was dropped from 4 per week to 3 per week. The weekly Saturday pitch meetings also created a space for volunteers to participate in a larger role.

NASH was held virtually this year and because of this a large number of volunteers were able to participate/attend in addition to all staff members. It proved to be a great training ground for all future staff and volunteers.

The new contributing reporter pilot project has increased volunteer engagement and resulted in numerous article pitches, taking the pressure off section editors.

6. Financial Report

6.1 Auditor's Report

S. Hrytsak presented the 2020 year end Auditor's Report prepared by Deloitte & Touche LLP. The balance sheet of the Sheaf Publishing Society as at April 30, 2020 and the statements of operations, net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information were audited. In the opinion of Deloitte & Touche, the financial statements were presented fairly, in all material respects, the financial position of the Sheaf as at April 30, 2020 and the results of its operation and its cash flows for the year then ended. All financial statements were prepared in accordance with ASNPO (accounting standards for non-profits).

MOTIONSPSAGM20210326.3

Kalburgi/Camacho

Move to receive the Auditor's Report as prepared by Deloitte & Touche LLP.

MOTION CARRIED

6.2 Reappointment of the Auditor

MOTIONSPSAGM20210326.4

Kalburgi/Taylor

Move to reappoint Deloitte & Touche LLP as the auditor for the year ending April 30, 2021.

MOTION CARRIED

7. Election of Directors

The following individuals were either nominated or nominated themselves to sit on the 2020/2021 Sheaf Publishing Society Board of Directors.

Naomi Zurevinski
Harleen Arora

Laura Chartier
Huzefa Muhammadzai

Francois Biber

MOTIONSPSAGM20210326.5

Taylor/Klatt

Move to have the above mentioned names stand as members of the SPSBOD for 2021/2022.

MOTION CARRIED

7.1 Election of Board Chair

Francois Biber nominated himself as the Board Chair for 2021/2022.

MOTIONSPSAGM20210326.6

Zurevinski/Arora

Move to ratify Francois Biber as the SPSBOD Chair for 2021/2022.

MOTION CARRIED

7.2 Election of Vice Chair

Harleen Arora nominated herself as the Board Vice Chair for 2021/2022.

MOTIONSPSAGM20210326.7

Chartier/Zurevinski

Move to ratify Harleen Arora as the SPSBOD Vice Chair for 2020/2021.

MOTION CARRIED

8. Other Business

9. Questions and Comments

Numerous people jumped in to congratulate the staff and volunteers for all of their hard work this year with COVID and the unusual circumstances.

10. Adjournment

MOTIONS PSAGM 2021.03.26.8

Kalburgi/Zurevinski

Move to adjourn the meeting

MOTION CARRIED

The meeting was adjourned at 6:02 p.m.